



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: 10th February 2014

**Protocol on the Disclosure of Confidential Information for Directors /
Observers / Officers and other attendees at Lancashire Enterprise
Partnership Board Meetings**
(Appendix 'A' refers)

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Executive Summary

At the LEP Board meeting held on 9th December 2014 the Board received and approved a report determining that agenda papers be split into "Part I" and "Part II", with reports being made publically available other than where they contain information defined as being exempt under the Freedom of Information Act 2000.

This report outlines a protocol for all attendees at Board meetings regarding the disclosure of agenda items deemed confidential and asks for Board approval.

Recommendation

The Board is asked to consider and approve the protocol on the disclosure of confidential information and attendance of Observers, attached at Appendix 'A'.

Background and Advice

At the Board meeting held on 9th December 2014 a decision was taken to split agendas into "Part I" and "Part II", with reports being made publically available other than where they contain information defined as being exempt under the Freedom of Information Act 2000.

Following this, at the Special Board meeting held on 15th January 2015, Board Members requested that a protocol be prepared for Board approval regarding the disclosure of confidential information and the attendance of observers at Board meetings.



Lancashire
Enterprise Partnership

A suggested protocol is attached at Appendix 'A' to the report for Board consideration.